Week ending Sunday _____

NAME _____

ADDRESS _____

_____

SOCIAL SECURITY NUMBER _____

You are required to contact Legal Network within 24 hours of each ending assignment regarding your future availability. If you fail to do so, Legal Network will consider you voluntarily resigned your position with our company.

Day	Date	Time in	Lunch Out	Lunch In	Time Out	Hours Reg	Hours O/T
					Total	**Hours:**	

Original authorized time card must be received by Legal Network by noon on the following Monday to receive paycheck. Your signature verifies that you have taken all lunch periods and breaks as prescribed by law.

Signature of Temp _____

Top copy = Firm Pink copy = Temp Hard white = Legal Network Inc.

LEGAL NETWORK INC.

2900 Bristol Street, Suite B-101, Costa Mesa, California 92626

Tel (949) 752-8800 / Fax (949) 752-9126

Client Name _____

1. All hours over 8 per day, 40 per week and holidays will be billed at time and one-half. There is a 4-hour minimum charge.
2. Firm acknowledges that LNI has a significant financial interest in maintaining the relationship with its personnel, its employees, its referrals and its clients. Should the Firm employ or contract with any person referred, directly or indirectly, by LNI within one year of referral, Firm agrees to pay liquidated damages (1) $8,000 or (2) an amount equivalent to the gross hourly profit plus the placement of 18% of the projected annual compensation, whichever amount is greater, (1) or (2). If Firm makes a subsequent referral of a LNI candidate to a second company and should that company hire the candidate, the original Firm will be responsible for payment of the placement fees.
3. Firm agrees that invoices may be sent by mail, fax, email or other delivery and payment is due 5 days from the date of invoice. Firm understands that invoices are due net 5 and that any dispute must be received within 5 days. Any objection to the quality or value of the service is waived by continuing the employment from day to day. If any invoice remains unpaid when due, the entire balance shall be subject to a late fee of 18% pr annum. In any action based on this agreement, the prevailing party shall pay all legal fees and collection costs. This agreement is deemed made and performed in the City of Costa Mesa, Orange County, CA.

This is to certify that this temporary employee did work _____ regular hours and ____overtime hours. I have read and agree to comply with the terms and conditions of the stated contract.

_____

Authorized Signature (Firm) Title Date

Has this assignment been completed? Yes No